

# Westfield Township Board of Trustees

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Regular Meeting  
February 2, 2015

Likley calls the meeting to order at 7:00 PM; seconded by Schmidt. Roll call: Schmidt- aye, Likley- aye, Thombs- aye.

## Comments from the Floor

Erica Graffein from the Auditor's Office wanted the township to be aware of some exciting new programs.

New 800 number for county offices- 1-844-722-3800

Homestead Exemption Program- double the Homestead Credit to disabled veterans who have been disabled due to service (or surviving spouse).

Free Tax Aid Assistance for seniors- call 330-723- 9514 (for appointment)-third floor of the Medina County Administration Building

Tax bills have been sent out for the first half of the year and are due on February 13<sup>th</sup>

Call 330-725-9767 if you are in need of any tax assistance or other information from the auditor's office.

## Fiscal Officer's Report

- Payments in the amount of \$34,858.04.  
Discussion: Sign Scanner- ERS Data Solutions Group-The record will reflect that Lafayette will provide 50% of the payment at a later time. The money was withdrawn from Machinery Equipment and Furniture #2031-760-740-0000 in the amount of \$12,142.00.  
Thompson Reuters in the amount for \$131.00-for OSHA Posters

***Schmidt makes a motion to pay the bills in the amount of \$34,858.04 as submitted; seconded by Thombs. Roll call: Likley- aye, Thombs- aye, Schmidt- aye. The motion passes.***

- Fund Status in the amount of \$477,782.28 including the checking account
- Temporary appropriations- SPCA will need to be increased. Their request was \$630.00 not \$600.00. Pay at next meeting.
- Fiscal Officer will need to have a line item for the repayment of \$60,000.00 for Emergency Sirens #1000-760-740-1205 (5 year payment plan for Westfield Township to repay with a specific line item in the amount of \$9,000.00 per year) and \$15,000.00 repayment from Westfield Center. The matching funds must be reinvested starting in 2015. Zweifel will look at allocating a line item for the funds each year so the money will be reinvested and not forgotten over the years.
- Correspondence- Al Schrader provided copies of the briefs.

## Minutes to be approved



# Westfield Township Board of Trustees

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*Likley made a motion to approve the January 19, 2015 meeting minutes as amended; seconded by Thombs. Roll call: Likley- aye, Thombs- aye, Schmidt. The motion passes.*

## Road Report

Sign Scanning System has been ordered

## Zoning Report

- 8514 Friendsville Road- Extension of time granted (due to inclement weather) in order to modify fence for compliance with front yard opacity requirements.
- Kratzer Lawsuit Update:  
14 CA0069-M- January 12, 2015: The Kratzer's attorneys reply brief (filed December 22, 2014) did NOT comply with the rules and was therefore stricken. The magistrate granted the Kratzers until January 19, 2015 to file a complying reply brief.  
January 20, 2015: The Kratzer's attorneys filed a merit brief responding to the Medina County Prosecutors Offices Cross-Appeal brief on that day due to MLK day.
- Case #14 CIV 0173 (2506 Appeal/ BZA): No updated information available at this time/ pending the 9<sup>th</sup> District Appeal and Cross-appeal.
- Case 13 CIV 0971: Case on hold pending the BZA Appeal/ 9<sup>th</sup> District Appeal and the Prosecutors Office's Cross-Appeal
  - No updated information available at this time: Background: November 6, 2014 Lead Council for the Township, Attorney Dave Mathews and Township Attorney Al Schrader, along with Kratzer's attorneys filed a "Joint Motion to Stay Case" in the Declaratory Judgment case.
  - The rationale in the Motion filed with Judge Collier is: *"...the uncertainty as to when the Court of Appeals case will be resolved, and the result of the decision of the Court of Appeals."* AND *"...request the Court to stay this case pending the final non-appealable resolution of the companion variance case."*
- Natural Hazards Zoning Text/ Map and Zoning Map: Update and Amendments
  - Trustees' Public Hearing scheduled for February 16, 2015 @ 7:00 PM
  - Trustees have been provided Medina County Planning Services Approval with Modifications and Zoning Commission's recommendations for approval by Zoning Secretary
  - Copies for Public Inspection are at the Westfield Twp. Town hall and The Westfield Center Post Office

Zoning Commission is requesting a joint work session with the Board of Trustees to discuss updating the uses in Highway Commercial District and/or surrounding areas. Also the ZC would like to request/discuss the possibility of funding professional assistance for this task.

- Next meeting is February 25, 2015 @ 7:00 PM
- ZC member Sue Brewer resigned via email earlier this month
- Nothing pending for BZA at this time



# Westfield Township Board of Trustees

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- Thombs would like Porter to provide copies of information regarding Agricultural Zoning and Roll of Township Zoning Bodies to all members of both boards and the Trustees
- Porter is to set-up a workshop with Trustees, BZA and ZC

**Likley makes a motion to officially accept Sue Brewer's resignation as a Zoning Commission Board Member; seconded by Thombs.**

*Discussion- The board thanked Sue for serving and to remain active in the township. Roll call: Likley-aye, Thombs-aye, Schmidt-aye. The motion passes.*

**Likley makes a motion to appoint Alternate Debbie Haumesser to the open seat on the ZC Board until the term is expired in December 2016; seconded by Thombs.** *Discussion: Schmidt would like to have time to think about this appointment and look over it thoroughly. Thombs asked if the trustees should be looking at moving board members so there is an unbiased BZA Board. If any members want to pursue the ZC position, please contact the trustees.*

**Likley withdrew his motion for consensus of this board and will address at the next meeting.**

**Likley makes a motion for a Public Hearing for Natural Hazard Map and Text to be on February 16, 2015 at 7:00 PM; seconded by Schmidt.** *Roll call: Thombs-aye, Schmidt-aye, Likley-aye. The motion passes.*

## Roads Report

- ✓ **Job Description for Road Supervisor-** will be completed by Thombs and a copy was provided to the trustees. Thombs feels that this job description will be a helpful tool to screen and evaluate persons in the future.

## Old Business

- Hall Rental forms- revisions on hold
  - Emergency Siren update- Likley met with the school board and they will provide the township with the GPS locations and power specifics. The Waste Facility has a 480 volt line so it would have to be converted to a 220 line. The poles and transformer would have to be set so there will be an additional cost. The WFRD Station would be a savings because they could use an existing pole and the location is ready for the siren. The Holbert/ Seville corner location has a pole and transformer at this site. Likley will contact Ohio Edison/First Energy to better understand the application process and also the Building Department for the permits.
  - Thombs asked about the use of the TA property and Likley explained a private property owner would need an easement and create township liabilities. A lease agreement between government entities is less cumbersome.
  - Haumesser stated that the Waste Facility owns property that is next to TA so this may be another option. Likley will look into this property.
  - Likley would like to have the bid packages ready in the next 30 days.



# Westfield Township Board of Trustees

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- Recycle Center Policy Committee status- Hopeful to have a resolution and to move forward (meeting on February 9, 2015). Recycling is continuing with containers throughout the county. At this time everything will go to a landfill if it is not put into a recycling container. There will be 38 different bin locations.
  - Medina County is the only county in the state that does not have recycling curbside.
  - John Miller would like the message to be clearer for the residents since the editorials are not clear in the newspaper. Wrong information is being relayed.

## New Business

- OTA Conference was attended by all Trustees and the Fiscal Officer
- Advertise for stone and mowing bids to open by March 2, 2015. Advertisements will be on February 10, 2015 and February 17, 2015 in the Medina Gazette. Bids close at 3:00 PM on March 2, 2015 and will be opened at 7:00 PM on that same day.
- Thombs has applied for the Westfield Town Complex to be considered for a Solar Energy grant. The fiscal officer has provided all of the bills for the last year as part of this process.
- Dropbox.com will be used for transferring audio between township employees.

## Announcements

WFRD regular meeting on February 16, 2015 @ 6:30 PM

Public Hearing for zoning text and map amendment on February 16, 2015 @ 7:00 PM

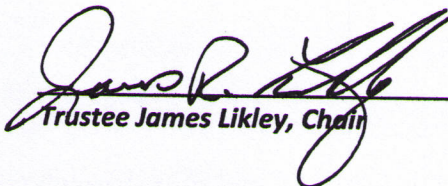
Trustee regular meeting- February 16, 2015 after the Public Hearing

ZC regular meeting on February 25, 2015 @ 7:00 PM

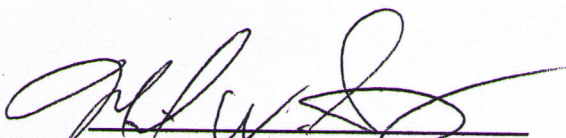
**Likley makes a motion to adjourn at 8:20 PM; seconded by Schmidt. All member said Aye.**

**Respectfully submitted by: Cheryl Porter, Zoning Secretary**

**Date approved:** 2-16-15

  
Trustee James Likley, Chair

  
Trustee William Thombs

  
Trustee Michael Schmidt